



Affirmative Action Committee

Marion City Hall
233 West Center Street
Marion, Ohio 43302

Committee Members

Elder Shawn Jackson	Milly Stockdale
Pastor Tyrone Kaiser	Vickie L. Taylor-Radebaugh
Janell O'Neil	Charles W. Wright

March 6, 2017

TO WHOM IT MAY CONCERN:

The City of Marion has a need to hire individuals for the following seasonal positions at the **Lincoln Park Family Aquatics Center**.

Lifeguards

- Please Note:**
- Applicant must be 16 years of age or older.
 - Passing of a Background Check is a condition of employment.
 - Non tobacco users only.

Application Opening Date/Time: March 6, 2017
Application Closing Date/Time: UNTIL FILLED
Applications may be obtained from: Human Resources Office, 233 W. Center St., 3rd floor
- OR - download from www.marionohio.us/employment

It is the policy of the City of Marion not to discriminate in the selection of candidates.

A handwritten signature in dark ink that reads "Janell O'Neil".

Janell O'Neil, Affirmative Action Officer
City of Marion

Attachment

cc: Committee Members	Public Works Director	Airport	IT	Probation
Support Data List (AA)	HRAA – O'Connor	Council	Law Director	Senior Center
Mayor	HRC – Mayes	Engineering	Municipal Court	Transit
Safety Director	City Hall – 3 Floors	Fire Dept (3)	Parks	Utility Billing
Service Director	Auditor	Garage	Police Dept	WWTP

WHEN POSTING, PLEASE DISPLAY IN AN AREA ACCESSIBLE TO THE GENERAL PUBLIC.

AN EQUAL OPPORTUNITY EMPLOYER

CITY OF MARION, OHIO
Job Description

Job Title: LIFEGUARD
Department: AQUATICS
Reports To: AQUATICS DIRECTOR
FLSA Status: Seasonal
Prepared By: H. R.
Prepared Date: 01/09/2012
Approved By:
Approved Date:

Job Type: Seasonal

Location: Lincoln Park Family Aquatics Center

Overall Job Objective: Guards swimming areas and observes swimmers to ensure safety; may perform rescue duties as needed, and perform related duties as assigned.

Duties & Responsibilities:

- Takes proper safety precautions, anticipates unsafe circumstances, acts accordingly to prevent accidents and injuries, and ensures the safety of participants, facilities, and equipment.
- Guards swimming areas and observes swimmers to ensure safety, order and discipline of participants, and or players, and/or customers.
- Enforces rules, regulations, and policies; maintains safety, order and discipline of participants, and/or players, and/or customers.
- Performs general housekeeping and maintenance duties in pool areas.
- Works as part of a team, attending, orientation and/or staff meetings as needed.

Qualifications - Required Minimum Qualifications

- American Red Cross or equivalent certifications:
 - CPR for lifeguards
 - AED
 - First Aid
 - Lifeguard Training
- Ability to speak/write/understand English.
- Ability to evaluate conditions in assigned area and make judgments related to safety.
- Ability to provide excellent customer service.
- Ability to stand, walk, and kneel in the performance of assigned tasks.
- Clean and neat appearance.

- Current lifeguard certification and ongoing ability to pass all certification components.
- Effective interpersonal skills, including conflict resolution skills.
- Effective leadership skills.
- Tactful and effective communication skills.
- Must maintain acceptable background information, including conviction history.
- Must be 16 years of age or older.

Desired Qualifications – In addition to the required minimum qualifications:

- Previous experience as a Lifeguard.
- Previous experience as a Water Safety Aide.